



JOB DESCRIPTION

JOB TITLE:	Physical Therapist
EXEMPT:	Yes
REPORTS TO:	Director of Physical Therapy

JOB SUMMARY: The Physical Therapist will assist in the development of our rehab system, review and evaluate physician's referrals and patients' records to determine physical therapy treatment requirements, and develop relationships with outside medical support staff, including but not limited to orthopedic, internal medicine, dental, chiropractic and massage. .

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following as well as other duties and responsibilities that may be assigned:

- Assist in the development of our rehab system in accordance with all local, state, and national laws and regulations, as well as licensing and insurance certification
- Reviews and evaluates physician's referrals and patients' records to determine physical therapy treatment requirements
- Performs patient tests, measurements and evaluations and record findings to aid in developing and/or revising specifics of the treatment program or training program
- Updates treatment plan and re-evaluates patients as needed to ensure optimal outcome
- Records patients' treatment, response, and progress daily within company's documentation format.
- Administers appropriate treatment as indicated. Instructs, motivates, and assists patients to achieve their goals
- Appropriately supervises and directs PTA's and/or support staff in providing patient care and performance of their job responsibilities
- Completes documentation requirements and billing procedures in a timely manner per policy
- Develop relationships with outside medical support staff, including but not limited to orthopedic, internal medicine, dental, chiropractic and massage
- Updates job knowledge by participating in educational opportunities, reading professional publications, maintaining professional networks and participating in professional organizations
- Other duties as assigned by the Director of Physical Therapy

GENERAL RESPONSIBILITIES:

- Performs all duties and responsibilities in a customer service, efficient, team-oriented manner
- Establishes and maintains effective channels of communication and a professional relationship with patients, physicians, co-workers, contractors and outside facilities
- Uses equipment and materials in a safe and acceptable manner, follows established safety procedures, uses appropriate safeguards and observes common sense rules of safety in all on-the-job activities
- Conducts self in manner reflecting credit on the company, and encourages others to do the same
- Observes strict patient confidentiality in dealing with patients

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Required: Graduate of accredited physical therapy school; CA State Board of Physical Therapy licensure or has applied for CA state licensure; Current CPR/First Aid Certification
- Preferred: 2+ years of experience in an outpatient orthopaedic clinic; ATC, CSCS, SCS, and OCS or like certifications are preferred, but, not required

LANGUAGE SKILLS:

- Ability to read and comprehend simple instructions, short correspondence and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to physicians, patients, vendors, management, and other employees.

MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions and decimals

REASONING ABILITY:

- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

OTHER SKILLS AND ABILITIES:

- Must be computer literate
- Must be well organized and possess excellent telephone communication skills
- Must be detail oriented, conscientious and able to follow through
- Working knowledge of medical terminology, a plus
- Working knowledge of efficient filing systems, office machines and equipment
- Must be able to adjust tasks in accordance with changing deadlines, emergency calls and priorities
- Must be able to complete tasks and meet deadlines

PHYSICAL DEMANDS: physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to talk or hear.
- Employee is regularly required to use hands and fingers for typing and filing. The employee is frequently required to reach with hands and arms and occasionally required to stand, walk, stoop, kneel, crouch or crawl.
- Employee may lift up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee sometimes works near moving mechanical parts and is occasionally exposed to the risk of electric shock.
- Noise level in the work environment is moderate to loud.
- Stress level in the work environment is moderate to high.